WOODSIDE TRAILS COMMITTEE
November 8, 2018
3:00 P.M.

Final Trails Minutes

CALL TO ORDER
Chair Cathy Brisbin called the meeting to order at 3:05 pm

ROLL CALL
Present: Suzie Bruch, Rick DeBenedetti, Eldona Hamel, Kim Hansen, Maggie Mah, Holly Nash, Don Pugh, Sarah Rivers, Reno Taini, Anne Van Camp
Absent: Elizabeth Caselton
Also present: Sean Rose, Cindy Safe

Minutes from October 11, 2018 presented for approval

There was some discussion about the need for the minutes to reflect discussion and state specific action items clearly. Putting action items in BOLD was suggested.

The October 11, 2018 minutes were reviewed. Cindy clarified the difference between ASRB (Architectural Site Review Board) and ASRA (Architectural Site Review Administrator), a staff level administrator who can act on simple matters and prepares materials for the ASRB. Rick made a motion to approve the minutes and Holly seconded the motion. All approved unanimously.

OLD BUSINESS

1. Review of Monthly Financial Report for the Trails Committee
   Cindy handed out the budget overview and pointed out the $27,500 annual budget of the Trails Committee for the budget year 7/1/2018 to 6/30/2019.

As of 11/2/2018, 123 Stable Permits have been paid and currently 478 horses were reported. It is understood that stables report up to 25 horses, but some have more horses. The total number is not known. Last year, 460 horses were reported. A suggestion was made to add a question about “total number of horses”, to allow stable owners to self-report the accurate number.

Kim Hansen claimed not to have received her annual stable renewal letter; Cindy will check the list and make sure a stable permit renewal will be sent.

Eldona made the point that about $24K represents trail maintenance dollars contributed by the equestrian community, while the trails are also enjoyed by pedestrians. Don responded that the Town matches the income and thus assists with trail maintenance on behalf of the general public. It was argued that the Town's contribution also includes tax dollars from the equestrian population.

Don asked what projects the $13,000 in expenses represents.
Sean explained that it is a combination of regular maintenance expenses such as compactors, rollers, etc. as well as rental and the purchase of the magnetic broom device.

The Fiduciary Trails Bund Balance (or donation fund) is: $54,534.16 Sean discussed the Skywood

Trail Project.
At Mountain Terrace, there is a gap up to a private property and a Cal Trans Right of way is involved.
There is a request to improve the trail and to make it more passable for equestrians and pedestrians.
Sean will come back with more details and estimation of cost of building. ACTION: The project will be named and put on the Project List. A map will be provided by next meeting.
2. Continued review of Trails Project List

# 205 Kings Mountain Trail

Jiji Melon is attending as a member of the public and would like to discourage bicyclists to use the elevated horse trail along Kings Mountain Road.

There was some discussion about possible deterrents to put on the trail, so it would not be used by bicyclists. An example of such structures can be found on Greer Road, at the entrance of Huddart Park. Cathy will go out and take pictures to provide to Sean.

ACTION: request to put wood structures (and maybe additional signage) to discourage bike use.

Rick made a point about the width of the trail at the entrance, allowing bikes to use the ramp to get by the proposed obstacle. Sean will take this into consideration.

# 1337 Marva Oaks

Holly and Kim noticed the "no parking" signs and remarked that the horse trail was impacted. Kevin had suggested the same distance for the signs as is used on Raymundo. This resulted in an overflow of signs.

There was discussion on the Poletti property and the debris left in the right of way.

On the approach of building an equestrian trail on Marva Oaks, the Trails Committee thinks that a very dangerous precedent has been set by allowing the property owners to bar any further attempts of allowing a trail, while the location in question is clearly on Town's right of way. When the issue was raised in front of Town Council, it was discussed, but not put up for a vote. Therefore, the Trails Committee thinks the request needs to be re-presented.

Fire Marshal reached out to the property owner, who left debris in the right of way and some of it was cleared.

New Town Council members will be seated in January 2019.

Trails Committee plans to re-present the issue of Marva Oaks equestrian trail completion when new Town Council members are in place.

The Marva Oaks sub-division had initial plans to complete an equestrian trail. Kim shared that, while the initial "no parking" signs were put in an unfortunate location, she appreciated Kevin and Sean's response when she brought it to their attention.

Cathy suggested to put the Marva Oaks equestrian trail as a separate agenda point for the meeting on December 13.

# 1172 Fox Hollow

Rick contacted the property owner but did not receive any response. A survey of the trail and easement locations needs to be completed. A decision needs to be made as to where exactly the easements are located.

# 1302 Manzanita

Sean's team will be improving the slope of the trail, moving the issue to the maintenance list.

# 201 Roberta Trail

Mountain Home Road to Central Trail connection. Only a utility easement is in place, no equestrian trail easement, Roberta is a private road.
There is a plan to approach the property owners about creating a permissive trail on the North side of Roberta. Sean identified this as a significant project. He agreed to start conversations with the various property owners. Elizabeth, Holly and Sarah lead this project. Eldona will work with Sean on outreach.
Rick wonders if property owners on Turkey Farm should also be contacted.

**Next meeting, work on the project list to determine priorities as requested by Sean.**

Cedar Lane, behind fire department options for a trail, issue is on the circulation committee as part of the “safe route to school” project.
Eldona feels strongly that this project should stay on the Trails Committee Projects List.

3. Review Bridge Inspection List No specific activities are needed.

**A worn plank on a small bridge along Kings Mountain Road needs to be replaced.**

4. **Liaison to Equestrian Heritage Committee:**

Tri-fold EHLC is applauded! The Trails Committee should create a similar publication. Maggie and Kim will work on the content for one.

5. **Liaison to Circulation Committee:**

Ohlone trail update by Maggie. Mr. Sullivan is a member of the steering committee and made the presentation.

Patrick Miller is the consultant of OPHT (Ohlone Portola Heritage Trail). Maggie gave a summary of what was discussed at the latest meeting. It was proposed to make the stretch of Sand trail next to 280 as a dual use trail for both equestrians and bike riders. The trails committee is opposed to any change of the trail that will affect the use by equestrians.

Cedar Lane, no changes until new Fire Station is being built.

**Member Communication:** The Town’s Holiday Party will be held on Tuesday, December 4, 2018.

DOTH was a success! Thanks to the Town staff and leadership for its support!

The Trails Legacy Award presentation for Fentress Hall happened at the Town Council Meeting on October 23rd, and was very well attended.

Slippery Driveway projects can be added as needed.

Suzie suggested restricted bike use on Mountain Home Road, especially on the elevated areas where horses have no way to go and encounter a steep drop off next to the trail. Signs have been altered and now no longer show bikes are not allowed. Sean will look into it.

**Meeting adjourned at 4:50 pm**

Respectfully submitted: Anne Van Camp

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X Anne Van Camp