TOWN OF WOODSIDE
2955 Woodside Road
Woodside, CA 94062

WOODSIDE TRAILS COMMITTEE
Independence Hall
Thursday, June 14, 2018
3:00 P.M.

Minutes TRAILS COMMITTEE MEETING

CALL TO ORDER
Vice Chair Maggie Mah called the meeting to order at 3:05 pm

ROLL CALL
Present: Suzie Bruch, Elizabeth Caselton, Eldona Hamel, Kim Hansen,
Maggie Mah, Holly Nash, Don Pugh, Anne Van Camp
Absent: Cathy Brisbin, Rick DeBenedetti, Sarah Rivers
Also present: Sindhi Mekala, Musa Tarin (intern), Cindy Safe

PUBLIC COMMUNICATION
(Persons wishing to address the Committee on any matter not on the posted agenda are invited to
do so. Please note, however, that the committee is not able to undertake extended discussion or
to act on non-agenda items. Such items can be referred to staff for appropriate action, which
may include placement on a future agenda. As a courtesy to others, the communications should
be kept to a three-minute limit.)

Minutes from May 10, 2018 presented for approval

The May 10, 2018 minutes were reviewed. Don made a motion to approve and
Holly seconded the motion. All approved unanimously.

Comments:

Don Pugh shared an update on the Wunderlich bypass trail. Projected opening is
end of June. Project was completed under budget and under time. Mc Garvey
Gulch trail in Huddart park was repaired and is opened for use. Dean Trail was also
updated with base rock.

Holly Nash mentioned that the Director of San Mateo County Parks has recently
resigned. Scott Lombardi is stepping up currently.)
Pescadero Creek, Brooke Trail is washed out. Mike Bushue is working on a bridge design. Expected to cost $14K materials and $10K labor and will need fund raising.

Trees Project on Canada Road presented by Maggie Mah: Woodside Community Foundation is looking into fund raising for this project. Young oak trees were planted in the Spring by the County of San Mateo. Maggie spoke to Joe Lococo and explored his willingness to be involved in the project. The mowed down trees began re-sprouting and are being protected. Chris Shaw, Woodside mayor, will have a meeting on 6/26 on this topic. A petition will be sent on this project and members are invited to sign in support. Noel Perry participated in a similar project

Kim Hansen discussed the movement towards “safe routes to school” projects. The trails committee supports pedestrian and equestrian trails and is supportive of the safety on all trails.

OLD BUSINESS

1. Review of Monthly Financial Report for the Trails Committee - Cindy

Stable permit letters and invoices are about to be sent out; EHLC did not want member names added on the letter. Funds received will go to next year budget.

Construction brochure will be included with the correspondence but had to be re-printed, which may have delayed the mailing.

Close to end of fiscal year: $24,450 revenue up to date. Getting ready to send out stable permits and letter is being finalized.

There was some discussion about the possibility to reach more stable owners in Woodside. A proposal was made to send a letter to all residents to invite the horse and barn owners to accurately report. No decision was made on the approach.

2. Continued Review of Trails Project List and Budget

Kings Mountain Trail repair needs #

#1137 Marva Oaks
No additional information; Sean to follow up

#1098 Maggie Mah got a call West Glen “Patrick”, needs repair
#1144 Whiskey Hill/Manzanita
Ken looked at creek crossing
Standard normal Gravel, 1” round pebbles
Don Talked to Sean about it; he will review.

Kings Mountain Trail Trail was repaired about 3 years ago and needed additional cleanup.

Greer Road
Large holes were observed, and the trail may need some base rock.

Maintenance end of Kim will fill out
Sculpture Garden – cones on top

Greer Road to Huddart, narrow
Asphalt to be resurfaced, may be a good time to revisit; to be continued.

#1302
Fence was built, and oleander planted; easement trail is very steep and goes in around the corner.
Additional trail was created by regular use outside of the fence.
Trail outside of the fence is not maintained by the Town staff. Sign may need new/updated signage and better slope to encourage equestrians to use it.

The toxic plant list was briefly discussed and will be put on the agenda for July 12, 2018 meeting.

# 1144 Manzanita/Whiskey Hill additional comment
If creek crossing does not work, option, can trail @ Manzanita go below Sand Hill? Elizabeth and Eldona will walk the area and report back to the committee.


Posting minutes on Town Website – currently not very organized.
The Town’s attempt to improve the Website may address this issue soon.

4. Review bridge inspection plan

Bridge Inspection Plan: List of all bridges
Bridges inspected by professional engineer every other year? Anne will make pictures of a wooden creek passage on Kings Mountain Road and send to Sean to put on the maintenance list as wooden planks have deteriorated.

5. Trails Committee liaison to Equestrian Heritage Committee

EHLC will have a separate mailing of brochure and notebook “How to keep a horse in Woodside”? Trails committee would like to review the “Construction in Woodside” brochure and the notebook.

6. Trails Committee Liaison to Circulation Committee

DOTH – Town trail from pump station, behind post office towards hitch near Town Hall. WHOA is looking to possibly use the trail on DOTH. Base rock and repair of the retaining wall will be needed in addition to address large holes on the trail.

Agenda skipped issue:
Item 3, mission statement, Maggie Mah checked with Kevin on the committee charter, connected to General Plan. Kevin suggested the process, Town Council to vote for approval.

Language drafted by Maggie about charter needs approval. Holly made a motion to accept the language of the mission statement, Don seconded, all approved unanimously.

NEW BUSINESS

New number: Cedar Lane / Back of Fire Department will need to be further explored and followed up on. There is a plan to possibly relocate the Fire Department to Haciendas. A feasibility study is underway.

Award Process (discussed previously, but was not on the agenda):
Awards are ready for presentation on July 24 to Fentress Hall and the London Family. Letters to the candidates have been sent. Maggie is documenting the process for future use and will confirm the date to the committee. Nomination committee will come up with additional names.

7. Review Signage for horses – Rick Debenedetti

Rick and Maggie were contacted about signage for safety in the Town regarding safety for equestrians. The goal is to get attention without cluttering signage. “Pass slow and wide” is an example from an equestrian group.
Maggie will look at data already gathered and put the issue on the agenda in July.

8.  Calendar Trails Committee; annual calendar (updated by Don)

9.  Town Council Trail Ride – Don Pugh

Don has discussed a couple possibilities with Kevin and is shooting for end August, begin September and Chaparral horses will be used.
Last year, 6 council members and 5 staff members participated. The plan is to have the ride around 4 pm for 1-hour trail ride, then offer a dinner at Wunderlich.
Various equestrian related groups may present their organization.
Mounted Patrol may prepare the dinner.
There was some discussion about council members leaving soon; Don will work with Kevin on the details and enlist Trails Committee members to attend and/or help at the event. Some brief discussion followed on “renting” horses in Woodside, however, Don was not worried and assumed same set up as last year.
LEHC may also participate as one of the presenters.

Meeting adjourned at 4:50 pm

Respectfully submitted:  Anne Van Camp

[signature]
Anne Van Camp