TOWN OF WOODSIDE  
2955 Woodside Road  
Woodside, CA 94062

WOODSIDE TRAILS COMMITTEE  
Independence Hall  
Thursday, June 11, 2020  
3:00 P.M.  
Zoom meeting

Minutes TRAILS COMMITTEE MEETING

CALL TO ORDER  
Chair Cathy Brisbin called the meeting to order at 3:05 pm

ROLL CALL  
Present: Matthew Apfel, Cathy Brisbin, Suzie Bruch, Rick DeBenedetti, Christina Galindo, Eldona Hamel, Kim Hansen, Barry Kuhl, Maggie Mah, Holly Nash, Don Pugh, Sarah Rivers, Anne Van Camp, Holly Winnin  
Absent: Daron Evans  
Also Present: Lorna Basso, Dick Brown, Sean Rose, Jennifer Li

PUBLIC COMMUNICATION  
(Persons wishing to address the Committee on any matter not on the posted agenda are invited to do so. Please note, however, that the committee is not able to undertake extended discussion or to act on non-agenda items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. As a courtesy to others, the communications should be kept to a three-minute limit.)

Chair Cathy Brisbin welcomed Holly Winnin as a new member to the Trails Committee. Holly shared she has been a 35+ years resident of Woodside, is an equestrian, lives near Mountain House restaurant, did photography and newsletter for MP, raised a family in Woodside and looks forward to supporting the community. Welcome Holly!!
Christina Galindo also joined as a new member. Welcome Christina!!

Minutes from February 13, 2020
Corrections: “Don, Junior Assistant Vice-Chair” … to be corrected 😁.
Council member Brown addressed the Trails Committee about community outreach to non-equestrians. Corrections will be noted.

Action:
Motion to approve the February minutes as amended
Motion made by Don Second: Maggie
Vote: Unanimously approved
MEETING AGENDA:
OLD BUSINESS

1. **Financial Report**
   Sean shared financial update; a full financial update will be provided in the July. Tracking budget on the operational site. On capital site, $36,635 was spent, all except $3,500 for Center Trail bridge. Town manager proposed and Council approved an increase in the trails budget to allow for additional maintenance and upkeep of the trails as the use has increased during the “shelter in place” period. **Sean to look into this and report next meeting in July.** Council member Brown mentioned multiple use desire by citizens. Request for increased funds for repair and maintenance as well as for signs and striping were brought up; **topic to be agendized for July.**

2. **Center Trail Bridge Update**
   Work is scheduled to begin on Monday, June 15, 2020, provided that the biologist has cleared the site for construction. Letters were sent to individuals and organizations who have pledged donations to the project. Sean will provide an update next meeting. Guest, Lorna Passo proposed a desire to dedicate the bridge to James Flood II, a former, long time equestrian of Woodside. The committee will discuss in July. A site visit at the place of construction will be arranged for interested committee members and sponsors.

3. **Trails Project List**
   - **Project to be added and numbered:**
     Mountain Home Ln, Roberta (to be walked and discussed by Sean and Eldona)
   - **#1000** – Fox Hollow (in creek crossing between Fox Hollow and corner of Woodside Road and Kings mountain Road)
     Easements fell through and instead, town crew cleared and improved the existing trail. Rick rode the in-creek crossing section and reported deep waters, debris, and a fallen tree, that hinders safe passing. **Sean will re-visit the site and report back.**
   - **#3005** – Tunnel trail and connection to Barkley Field
     Barry did additional research and provided a detailed report with pictures on the Lindenbrook, tunnel under 280, Woodside Hills trails. Suzie and Barry walked the trail; Suzie also rode it on her horse. Caltrans is applauded for cleaning the tunnel. Eldona recalls walking the trail a couple years ago and remembers feedback by property owners along the trail, worried about privacy issues. The 2012 Woodside General Plan mentions a trail to connect downtown Woodside to Barkley Field. **Sean will do research and bring additional facts to next meeting.**
   - **# 3001** – Joan Olson Preserve
     A “defensible space project” was completed in the Preserve, led by the Woodside Fire District. The work was completed in May. Trails will remain in place. Trail desire along Bardet was mentioned; there are no plans for that.
• **No number?** – Kings Mountain paving and possible relocation of the equestrian trail

Property owners on the East side of Kings Mountain have objected to the relocation and the project will not proceed. Don and Sean agreed to walk the area again and will discuss improvements on the existing trail.

4. **Trails Committee liaison to Livestock and Equestrian Heritage Committee**

Letter to stable holders about permit renewal will be discussed at the end of the meeting. LEHC approved a new stable permit.

5. **Trails Committee Liaison to Circulation Committee**

• The circulation committee addressed complaints about racing vehicles at “the four corners” location on Skyline. Police presence has been increased.

• Plans about the Wunderlich Park additional parking were discussed.

• A town plot map showing the location of challenging issues will be put together.

• Rick questioned the progress on the building permit for the new tanks on Skyline. Sean shared that the project is still in the design stage. Equestrian trails may be temporarily re-routed during the final construction.

• Sean provided an update on the approved cross walk on Woodside Road at the end of the Boon Trail and entrance to Wunderlich Park. A cross walk without lights has been requested CalTrans is performing traffic reviews. Sean will check on easements in place at the site as they seem unclear.

• The crosswalk at Portola Road and Sand Hill was approved by CalTrans and will be completed soon. **Sean will check on the timing.**

NEW BUSINESS

6. **Community outreach**

The committee discussed the challenge of including non-equestrians to embrace and appreciate the equestrian heritage, history, and community in Woodside. Recent pushback by the public on the Center Trail Bridge was just one example of the issue. Equestrians are seen by some as an exclusive group. The difference between public town trails, exclusive equestrian town trails and trails belonging to the private trails club is not well understood. Ideas were entertained about educational programs about equestrian experiences; an “adult pony club” event was mentioned. Further discussion tabled to next meeting due to time constraints.

7. **Election of Chair and Vice Chair**

Cathy Brisbin thanked everyone and especially Maggie for her backup services as Vice-Chair and for taking on the role of Chair.

**Action taken: Appointment of Chair and Vice-Chair**

**Motion:** To present Barry as the Vice Chair of the Trails Committee.

**Moved by:** Rick  **2nd:** Suzie

**Vote:** Motion passed unanimous.
8. Approval of letter to stable holders in reference of their stable permit renewals.

Committee Discussion:

Action taken: Approve letter as presented by LEHC and edited by Maggie.
Motion: Approve the letter in its final version
Moved by: Suzie 2nd: Don
Vote: All present voted yes, except one/Against: Kim Hansen / motion passed

Discussion followed about including a “work order request” form with the permit renewal letter or making a note to it on the invoice itself.

Action taken: Add a “work order request” form
Motion: To add the form to the mailing regarding equestrian stable permit renewal.
Moved by: Cathy 2nd: Don
Vote: All present voted yes, motion passed

The “Woodsider” publication was suggested as an alternative to spread the word about how to submit a work order. No final vote was made on the topic.

9. STANDING ITEM: Trails Committee Calendar checks (not discussed)

Next meeting: July 9, 2020

Items to add to agenda:
1) Signage on trails due to increased use; improvement and widening.
2) Trails appreciation award – Center Trail Bridge dedication?
3) Staff appreciation event / program plans
4) Community outreach (continued)

Motion to adjourn at 5:00 pm
Moved by: Don 2nd: Barry
Vote: Unanimous yes, motion passed

Respectfully submitted by Anne Van Camp

X Anne Van Camp