WOODSIDE TRAILS COMMITTEE  
March 8, 2018  
DRAFT MINUTES

CALL TO ORDER
Chair Brisbin called the meeting to order at 3:04PM.

ROLL CALL
QUORUM: Six Members
Present: Cathy Brisbin, Rick DeBenedetti, Maggie Mah, Sarah Rivers, Elizabeth Castleton, Kim Hansen, Don Pugh, Suzanne Bruch, and Reno Taini

Absent: Anne Van Camp, Kurt Fiedler, Holly Nash, Eldona Hamel

Also present:
Sean Rose, Cindy Safe, Dave Tanner, Sindhi Mekala,

New Committee Members
Reno Taini and Suzanne Bruch introduced themselves to the committee.

PUBLIC COMMUNICATION
Persons wishing to address the Committee on any matter not on the posted agenda are invited to do so. Please note, however, that the committee is not able to undertake extended discussion or to act on non-agenda items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. As a courtesy to others, the communications should be kept to a three-minute limit.

Don Pugh provided an update on the Wunderlich Bypass trail. He has met with SMCO park officials and stated that the County is in favor of the trail but needed to get three bids for the construction work. Don said they are on track to begin work May 2018, weather permitting.

Kim Hansen asked if anyone had experience with PG&E leaving trimmings after clearing power lines, as there are a number in the horse trail on Raymundo. Sean Rose said that the Town was actively talking to PG&E about this issue and has a meeting on the calendar to address with the company. He stated that he would contact PG&E about the Raymundo clean up. Kim also said she was not given notice that PG&E was going to be on her property prior to them showing. Dave Tanner said that they are required to provide advance notice.

Approval of Minutes for February 8, 2018
Two spelling corrections, and deletion of member Taini from roll call.
Meeting minutes were unanimously approved (Brisbin motion, Pugh seconded) with corrections.

OLD BUSINESS
1. Review of Monthly Financial Report for the Trails Committee
Cindy Safe provided update and stated “things were right on track”.
Don Pugh asked if the number quoted of 465 horses was, in fact, the “total headcount” of horses within the town of Woodside. Cindy said that as they do not get a total count on the invoice form, due largely to the fact that facilities that house more than 25 horses are not required to specify actual numbers. Suzie Bruch asked whether the horses boarded at Folger Stable/Wunderlich were included, and that is apparently not known at this time.

Cathy Brisbin asked that we put on the agenda for the April 2018 meeting, a discussion of a Stable Permit invoice letter. Said letter should include language requesting that residents include the actual, total headcount on the form. Maggie Mah asked to work with Cindy on the development of the language for the revised permit/invoice form.

2. Continued Review of Trails Project List and Budget.

1137 Sean Rose said that he, Trails Committee members Hamel, Pugh, Nash and Hansen and Town Manager Bryant held a meeting with some, but not all of the residents of Mara Oaks Drive to discuss the clearing the right of way and creating an equestrian trail. The two neighbors present, who reside on the east side of the road, were in favor of the trail construction on the west side, and the neighbor on the west side (who was not at the meeting) has gone on record as not supporting the trail on that side of the street.

Sean said that another issue is the trailer parking on the street, apparently used to provide a safe area for loading and unloading horses that board at a nearby facility. Don Pugh asked whether it could be designated with signage as “loading and unloading only”. Sean said that the residents want No Parking signage.

Kim Hansen mentioned that she had between 50 and 60 petition signatures in support of the trail construction on Marva Oaks. Sean stated that it will be up to the Town Manager to decide whether the project goes to the Town Council for consideration.

Olive Hill - Rick DeBenedetti stated that he had been contacted by the owner of the property where the ToW had placed the “pretty intimidating” 36” logs along the horse trail. Sean Rose said that the ToW had gotten a lot of calls from residents very upset about the logs. Most voiced concern that the logs had taken up valuable road shoulder area used by vehicles, as the existing paved road is narrow. There is a lot of vegetation in the right of way that is interfering with the horse trail. Sean also said that the logs were sized specifically so as to not get moved or stolen. He said that it is a delicate situation as the property owner is using trees/shrubs in the public right of way as screening for her property. He stated that the town prefers to give the resident the option of doing the trimming themselves.

Maggie Mah suggested a series of wooden posts, or bollards as an alternative that would be both visually better and a safer solution. Sean said that the town is likely to remove the existing logs immediately while other solutions are investigated. He said that there were funds available in the
capital budget to help with the cost of the anticipated work. Sean said he will provide a recap at the next meeting.

1144-Sean said he had attempted to reach out to both property owners but has gotten no response from them. He said that he did not want to spend any more time and money on the issue unless the property owners were “on board”. He reiterated that the town will need to have the existing easement revised, and that the ToW would absorb the costs associated with that. Sarah Rivers volunteered to try to contact Kelly and will report back at the next meeting.

Don Pugh asked if the town maintenance staff could do inspections of the bridges in town to assess condition. Sean said yes.

1172- Rick DeBenedetti said he had made real progress on the rerouting of the Fox Hollow trail crossing. The next step was a meeting with involved property owners. He will provide update at the next meeting.

201- Sean Rose said that the easement along Roberta Drive was determined to be a “non-specific ingress and egress” easement, not an equestrian trail easement and that there would need to be an outreach component to the residents to determine whether they would be in favor of establishing an equestrian trail along Roberta to Mountain Home Road.

**Sean requested a prioritization of the items currently on the on the Trails Project List to be provided to him at the April meeting. **

3. Legacy Award Guidelines
   Maggie recapped the project for the new committee members. Stated that they are waiting on the vendor fabricating the award and hoped to have it ready soon. Kevin Bryant will then take the award nominations to the Town Council and set presentation date.

4. Staff Appreciation Day  Scheduled for the April meeting at 3:00. Cathy volunteered to bring cookies, and Kim Hansen drinks.

5. Liaison to Equestrian Heritage Committee  not present
6. Liaison to Circulation Committee  Cathy Brisbin mentioned the “speed cushion” trial on Woodside Drive. There followed a discussion of bikes on trails, and the definition of sidewalks.

Meeting adjourned at 4:41PM
Next Meeting: April 8, 2018

Respectfully Submitted by Sarah Rivers