CALL TO ORDER

ROLL CAL: Hamel, Pugh, Rivers, Brisbin, Mah, Ann Van Camp (New Member), Caselton, DeBenedetti
QUORUM: Six Members

PUBLIC COMMUNICATION: None

APPROVAL OF MINUTES for July 26, 2016 (special meeting) – Correction: Becky Witter Nominated
Don Pugh, not suggested – Minutes passed with correction
September 8, 2016: No minutes

COMMENTS:

OLD BUSINESS

10. **Review of Legacy Award Guidelines:** In September it was suggested that we set guidelines for all of the awards. Maggie and Elizabeth researched past minutes and in 2004 and 2005 minutes suggested giving awards. In 2008 an award program was given to Susan George by Mike Raynor. No copy of this program and the list of qualifications has been found. Maggie and Elizabeth met with Kevin and found no information, but received input rom Kevin on how to move forward with setting guidelines and qualifications.
   - Avoid conflict and the appearance of conflict, which would include giving a sitting committee member.
   - Purpose of awards is to enhance the system
   - Giving to sitting committee members an award would appear to be self-serving
   - Public can give ideas for nominations, but not propose a nominee

Elizabeth and Maggie will provide a formal document that the committee will discuss (A draft is attached)

Legacy Award is not an annual award and is given to people for a lifetime of work on the trail system.
Becky reported that she established the awards in 2004. Felt the public was to bring in nominations and the committee would consider nominations. No legacy award was given from 2009 to 2015. Never brought up the idea of posthumous awards. It would be nice to honor those that are living. Thinks the conflict of interest is baloney…it would not be self-serving to give a committee member this award.

She felt the process and rules have been changed; however, she did not have any rules or procedures.

1. **Review of Monthly Financial Report for the Trails Committee:** Does not include work on the Kings Mt. Trail.

2. **Continued Review of Trails Project List and Budget.** Recommend action and funds for new trails projects selected by the Committee will be discussed.
   
   #1144 – Whiskey Hill to Manzanita: Dong spoke to Lea & Braze and suggested a bridge, because it could be cheaper and stay out of the fish and wild life corridor. Bridge would have to be 60 to 80 ft. in order to get outside the wildlife corridor. No estimate for a bridge. Having a biologist on sight is costly due to working within a creek. Bear Creek/Why Worry 55 ft. bridge cost $75K all in and was from Excel in Bakersfield. Motion: Get bridge estimate
   
   #1502 – Schwab Trail, they will provide their own mounting blocks (stumps) and Woodside will help locate the stumps and evaluate them.

3. **Staff update on easement issue at 2 Montelena Court:** No update. Town attorney not interested in litigating.

   **Motion:** Town vigorously enforce easements (Pugh, Van Camp) – Passed unanimously – agendize a general easement discussion.

4. **Trails Committee liaison to Equestrian Heritage Committee:** No info

5. **Trails Committee Liaison to Circulation Committee:** No info


7. **Update – Kings Mountain Trail:** Done…worked well for Day of the Horse. Should run a magnet over every project, add to pamphlet. WHOA paid for the project. Don would like an acknowledgment “Trial Improvements Donated by WHOA”

**NEW BUSINESS**
11. **Crosswalk at Entrance to School Parking lot:** ADA portion of crosswalk causes horses to slip. Dong will look into another type of material. Complicated section of the ordinance. Do some striping, have open graded asphalt. Contact Caltrans to say horses are slipping and it needs to be changed out.

8. **Review of a Concept Map for a proposal to divide a single SR zoned parcel, which is approximately 1 acre (45,666 sf), into two R-1 zoned parcels which would be approximately 0.5 acres in size (22,833sf) , at 2150 Greenways Dr.** – No issue for the Trails Committee. No comments from the Trail Committee. Eldona will issue letter to this effect.

9. **Review of a Concept Map for a proposal to divide a single RR zoned parcel which is approximately 8.632 acre (375,996 sf), into two RR zoned parcels, which would be approximately 5.264 acres (229,290 sf) and 3.368 acres (146,706 sf) at 201 Mountain Wood Lane:** Easement of 205 is off Roberta. Need a dedicated trail easement on the eastern boundary of 205 or western boundary of 201. Need to summarize comments and submit that will be presented to the applicant with recommendations.

   **Motion:** Request a 15’ dedicated equestrian trail easement on the northern and western property lines starting from the existing driveway of Parcel 201 on Mt. Wood Ln. to Roberta. This will provide a continuous trail from Mt. Wood Lane to Roberta. (Pugh, Rivers) – Passed unanimously. Send copy of these minutes sschaan@woodsidetown.org.

Adjourned at 5:01 pm

**INFORMATIONAL ITEMS**

Respectfully by,

Cathy Brisbin

Next meeting: November 10, 2016