TOWN OF WOODSIDE  
2955 Woodside Road  
Woodside, CA 94062  

WOODSIDE TRAILS COMMITTEE  
Independence Hall  
Thursday September 8, 2016  
3:00 P.M.  

Draft: MEETING MINUTES  

CALL TO ORDER  
CHAIR, Eldona Hamel called the meeting to order at 3:08 pm  

ROLL CALL  
Present were: Eldona Hamel, Don Pugh, Rick DeBenedetti, Elizabeth Caselton, Maggie Mah, Kurt Frieden  
Absent: Cathy Brisbin, Sarah Rivers, Holly Nash  
Also present, Dong Nguyen, town Engineer and Woodside resident, Rebekah Witter  

PUBLIC COMMUNICATION  
(Persons wishing to address the Committee on any matter not on the posted agenda are invited to do so. Please note, however, that the committee is not able to undertake extended discussion or to act on non-agenda items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. As a courtesy to others, the communications should be kept to a three-minute limit.)  

Don Pugh reported on the success of the August 26 Town Council trail ride at Wunderlich Park, followed by a meeting with equestrian organizations presenting their activities at this meeting.  

NEW BUSINESS: (Appreciation and Legacy Awards)  
Rebekah Witter addressed the Committee about the “Woodside Equestrian Legacy Awards”. She discussed how it came about, which was started in 2004, under her guidance, and the first award was given out in 2005. She requested a public nomination for this award, with community outreach and publicity to promote it. She feels active committee members should be allowed to be recipients of this award, and she again nominated Don Pugh for the next Legacy Award, and for a trail dedication in his name.  

Maggie Mah suggested we nail down and clarify the criteria for this award (as well as any other awards) in committee discussions, then get it all on record before going forward with determining who we select to honor and when. Elizabeth volunteered to work on an awards handbook concept and Maggie volunteered to help with that and to conduct research on past committee documentation and then report back to the committee. Eldona agreed this is a good idea. Kurt thought it might be awkward for a member serving on the committee to be nominated for this award. Discussion was tabled to be continued at the next meeting.  

OLD BUSINESS:
1. Review of Monthly Financial Report for the Trails Committee
Town Financial report reviewed. As of September, 147 stable permits paid, count of 533 horses estimated from payments. Stables in Woodside with more than 25 horses aren't required to report actual horse numbers. They are only required to submit payment of $50 per horse, times 25 horses, even if they have more on their premises, plus the barn permit amount of $40, so there isn't an accurate head count from the larger stables. Large barns sometimes make donations to the Town Trails Fund.
Discussion about Town's barn permits: The number of horses allowed on a property (requiring a barn permit to build a barn) is defined by the Town as 2 horses allowed per acre, and is not the same as the stable permits issued to property owners for their actual horses living on the property. We can only estimate count of horses by the stable permits issued from property owner payments each year.
No Capital outlay on any trail projects to date.
Recent trail Project on Kings Mountain Road with Whoa, is funded with $6000 allocated from the Whoa Trails Donation fund and matched by the Town Donation Fund.

2. Project List review:
#1147 Dong has contacted owner to walk the property, not done as yet.
#1144 $9950 is estimated design cost only on crossing of Bear Gulch Whiskey Hill to Manzanita. A Bio study not done yet as required by Fish & Game. $15,000 cost estimated. The survey of the easement is complete, but there needs to be a defined crossing in the easement.
Construction of trail crossing cost is additional. Already approval of $40,000 in the budget. Dong will find an appropriate bio engineering firm. Suggestion of using Jacoby Engineering, who have done projects in Woodside. Dong has worked with Lea & Braze and suggested them as an alternate to Jacoby Engineering.
#1098 Trail plan to improve and add new trails in Emerald Hills: Maggie not able to proceed in this project as yet, as construction projects in the area result in vehicles parked on the trails. Dong will try to be proactive in enforcing the "no parking on trails".
#1502 Regarding mounting blocks at the Schwab driveway, Dong has contacted owner, waiting to hear from them. He will follow up with them to get permission and move forward with it.
#1140 929 Mountain home Road trail near Haas property trail deemed not a priority now. Will keep this on our project list for further review.
#1096 Kurt's name is on this project on Windy Ridge Trail, Raymundo/Crystal Springs to Pheleger. Don Pugh offered to work with him on this.

3. King's Mountain Trail Report
Don is coordinating the project. Project should be within budget. It was more difficult to construct than originally thought. Some residents didn't like the boarding that looked too high. They adjusted boards. Trail made wider and cleaned up.

4. Staff update on easement issue at 2 Montelena Court: No update as yet. Eldona asked for Dong to research and report back next meeting.

5. Equestrian Heritage Committee liaison report: No one present today to report

6. Circulation Committee liaison report: Dong reported School pathway done, (made wider). Striping on road had been put in wrong place and will be corrected. There is a long term plan for improvements on trail to Roberts Market.
7. Maggie Mah’s update on the “Best Practice Manual” for construction projects in Woodside: Chris Romano has been the illustrator. Sage suggested some changes in text. Maggie plans to show us a draft of the manual at the next meeting.

Next Meeting October 13, 2016

Meeting adjourned at 4:26 pm

Respectively submitted
Elizabeth Caselton