CALL TO ORDER
CHAIR Eldona Hamel called the meeting to order at 3:05 pm

ROLL CALL
Present: Catherine Quist Brisbin, Rick DeBenedetti, Kurt Frieden, Maggie Mah, Sarah Rivers, Holly Nash, Kim Hansen, Anne Van Camp.
Absent: Elizabeth Caselton, Don Pugh
Also present: Sean Rose, Town Engineer and Sage Shaan, Cindy Safe.

PUBLIC COMMUNICATION
(Persons wishing to address the Committee on any matter not on the posted agenda are invited to do so. Please note, however, that the committee is not able to undertake extended discussion or to act on non-agenda items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. As a courtesy to others, the communications should be kept to a three-minute limit.)

A member of the public, Kerry DeBenedetti was present to discuss repeated inappropriate locking of a section of the trail between Portola Road and Home Road by a resident. Prior issues with the same resident were dealt with in 2005 and 2013 and Town of Woodside has sent a written notification at that time. It was discussed that a follow up (cease & desist letter) should be considered. Sean will approach town manager and attorney and report back next meeting on 7/13/17.

1) May 11, 2017 minutes:

The 5/11/17 were reviewed, discussed and revised as needed.
Holly Nash moved to accept the minutes and Sarah Revers seconded, unanimously approved.

2) NEW BUSINESS

201 Mountain Wood Project – moved to front of the agenda
(APN 072-201-500) Review of a proposed Land Division to divide a single RR zoned parcel, which is approximately 8.632-acre in size (375,996 sf), into two RR zoned parcels, which would be approximately 5.264-acres (229,290 sf) and 3.368-acres (146,706 sf) in size, at 201 Mountain Wood Lane. No new roads or trails are proposed.

Committee reviewed this concept map in October 2016; now, a tentative stage map is presented. Applicant does not suggest a trail easement (as one is available on the neighboring property). Champagne Paddock stables were remodeled beautifully. Neighboring driveway and crossing were briefly discussed again and the changes on the 205 project (new driveway, location of the trail and crossing of the driveway) were reviewed and approved by this committee in the 5/11/17 meeting.
Maggie Mah brought up the possible widening of Mountain Wood Lane if a subdivision were to be approved. Current projects will have to work with issues of hedges and existing trees as well as access by the fire department.
Rick Debenedetti asked for explanation on how the trail on 205 Mountain Wood Lane ties into Roberta. Sean clarified that the current trail is outside the easement for a short distance. Town does not have the authority to request a trail easement (for 201) and the committee agrees that an additional easement would not provide any benefit. The trails committee does not have additional questions or suggestions for the 201 Mountain Wood Lane subdivision plans.

3) OLD BUSINESS

1. Review of Monthly Financial Report for the Trails Committee – Cindy Safe

Report was discussed and revenues/expenses explained.
Mountain Home Road bridge is finished and cost was $26,000 (17K from storm and 9K wear and tear).
Private home owner paid for crane to remove tree from bridge; the 17K submitted by home owner to insurance company was declined as “act of nature”.

Smoke Tree Lane project: cost was $4,500.
Repaired and dry rot was fixed in addition to storm damage.

2. Continued Review of Trails Project List and Budget.

- Olive Hill (no number – was put on Maintenance List)
Safety issue was brought up by public in last meeting (Maggie Bedeccare).
Sean met with Maggie at the location and reviewed bridge/parking/trail situation. Sean suggested to use logs, rocks; wood poles were in place before but have disintegrated.

- # 1144 Manzanita/Whiskey Hill (Mr. Stroh)
Kelly Bates may not be in support of the bridge (according to conversations with Mr. Stroh); bridge needs to be 110 ft long, bank stabilization will not be part of the project.
Sean will follow up with Kelly. Sarah Rivers questioned the difficulty to raise the money (and using many our fiduciary funds) needed for that project and discussions led back to the possibility of a “creek crossing”; recurring discussions re: “Fish & Game” requirements with possibility that crossing may not be approved.
Sean and Sarah will meet with Kelly to find out if she is supportive.
The question was raised if a property owner can “block” a horse crossing? Sean will look into that.

- 250 Greer Road (no number assigned yet)
Owners are committed to use the landfill & help with extending the horse trail on Greer Road.
Use of blue rock on the trail and/or base rock provided by Town of Woodside. A permit was submitted, the 4’ trail will be all on “public right of way”. There will still be a narrow ledge between the end of the property and the entrance to Huddart Park.

- Vintage Court (London’s)
Currently less than ideal to cross to Vintage Court – safety concern.
Easement agreement is drafted; build new segment. Planning Committee needs to approve.

- #1137 Marva Oaks

Sean, Holly and Don met on this location; request was to put trail in on West Side. Owner Poletti not supportive of having a trail and suggested other side may be preferred – less vegetation.

Sean wants to find out if trail can be supported on the other side. Presence of utility boxes were discussed as a possible show stopper. Material for utility boxes (if replaced) would have to be “horse proof”.

Kim Hansen claims that the home owners on that side dislike parked cars and that they would be supportive of a horse trail if that addresses the parking problem.

Kathy Brisbin makes a motion to proceed research on this project; Holly Nash seconded; all approved.

Rick Debenedetti asked about a section of the trail to be mowed by the town Cul the sac to back of Falkenburg’s? The task was put on the maintenance list.

Letter to Stable Owners for yearly stable fee/trail usage is approved and ready to go; the equestrian heritage committee suggested a minor edit on the language and Anne has forwarded the electronic version to Don Pugh.

Awards Nominating committee slate
Trail committee to vote; submission needs to be clarified
DRAFT for the nominations is in the make; will be discussed next meeting.

3. Recommend action and

4. Reviews of awards handbook guidelines documents (Maggie/Elizabeth)

Maggie and Elizabeth worked on this and the process is outlined in the DRAFT; will be discussed next meeting.

5. Update on Best Practices Manual for Construction in Woodside (Maggie)

Maggie enlisted and received feedback and input from Kevin Bryant and sent revised version. The “Best Practices Manual” will be on the Town Council’s agenda for review and hopefully, approval. Maggie mentioned some signage for construction sites in Spanish (Caution, horses on trail, slow down when horses on trail, or STOP for horses) – possibly in 2 languages.

6. Trails Committee liaison to Equestrian Heritage Committee

Anne brought up the issue of caution for metal debris (nails / screws) at and around construction sites. She was given an envelope (by member of Equestrian Heritage Committee) with a couple screws & nails found at the Mountain Home Road bridge while under construction. A horse recently ended up with a screw lodged in the frog and likely picked it up on the Greer Road con-
struction site. It is recommended to review sites with magnet and metal detector after completion. The “best practices manual” addresses this issue for contractors.

7. Trails Committee Liaison to Circulation Committee N/A

**Meeting adjourned at 4:55 pm**

Respectfully submitted: Anne Van Camp