CALL TO ORDER: 3:05 PM

ROLL CALL: Present - Rivers, Van Camp, DeBenedetti, Brisbin, Hamel, Nash, Mah Absent - Pugh, Friedan, Castleton
QUORUM: Six Members

PUBLIC COMMUNICATION
Persons wishing to address the Committee on any matter not on the posted agenda are invited to do so. Please note, however, that the committee is not able to undertake extended discussion or to act on non-agenda items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. As a courtesy to others, the communications should be kept to a three-minute limit.

No public communication

APPROVAL OF MINUTES for January 12, 2017: Corrections – Eldona should be chair not co-chair. “XXXX” is now 201. Minutes Approved with corrections.

COMMENTS:

OLD BUSINESS
1. Review of Monthly Financial Report for the Trails Committee:
   No changes from last month. No capital monies have been spent, but will be for Manzanita Bridge. Sean – will find out if $40K from CIP (Capital Improvement Program) rolls over and is added to next $40K for the next five years. Kings Mtn. Trail project has not been paid for, but we have received $6K from WHOA. Sean will report back on Mtn. Home Rd. costs. June minutes indicate that the Trail committee voted to spend $6K on this project. Agendize the Kings Mtn. Rd project financials.
2. Continued Review of Trails Project List and Budget. Recommend action and funds for new trails projects selected by the Committee will be discussed.
   1098: Emerald Hills: Trail that runs the full length of Godetia will be dedicated to Bob O’Neill. Maggie has already petitioned Town Council and marker will be placed. Trail needs to be repaired before marker is placed. Maggie will write up a formal request and job will be placed in maintenance and given a new TPL #.
   Addition to slippery driveway: 329/331 Albion Trail Cleanup – Van Camp reached out to WHS and someone at the horse park to see if they would like to participate.
   Reviewed Projects with Sean. #1137 Holly is added to project mgr. and it is still active. #1172 – Rick will walk the area with Sean. #1302 and #1139 Eldona is project mgr. and will walk with Sean. #1098 – Maggie will update.
Rick is mgr. and will show Sean, is an important project now due to water issues. Holly will meet with Sean on this issue.

Roberta Trail to Mtn. Wood Lane. New Item – Trail from Mtn. Home Rd. to Turkey Farm. Managers on both are Elizabeth, Holly and Sarah. Maggie will provide Sean with easements.

2. Review/update of possible Barkley Fields trail
   No update

3. Review/update of possible bridge between Manzanita and Whisky Hill
   Met committee members and property owner at the site. Property owner supports the bridge site. Needs to re-write the easement. Town has retained engineering consultant to get cost estimates. Sean meeting with consultant, geo-tech engineer, surveyor at gate at 11am. Asking for a study with cost and alignment. Town has an interest in stabilizing this area.

4. Reviews of awards handbook guidelines documents:
   Trail Dedication is different from Trail awards. Trail dedication has no formal process within the trail committee and goes through the Town Council.

5. Review of Trails Committee Calendar:
   Changed wording of the tea and cookies day to appreciation day

   Has gotten updated graphics. Sean Mullin has changed jobs, but did recommend changes, which will be incorporated. Will be run by the Town Council and than it will be shipped to a printed.

7. Trails Committee liaison to Equestrian Heritage Committee
   No information

8. Trails Committee Liaison to Circulation Committee
   Trail to go from Cedar Ln to New Fire House to Woodside Rd. They need to establish an easement at the end of Cedar Ln.

NEW BUSINESS

9. Discuss Runnymede and Canada barriers and off-road vehicle use:
   Sean added this item. They have placed bigger rock. Other option is to put barriers up that would preclude trailers from parking there. Video surveillance

10. Minutes will be put up on the website

MEETING ADJOURNED: 4:49 pm

Next meeting: March 9, 2017

Notes Submitted by Catherine Brisbin
Any writings or documents provided to a majority of the Trails Committee regarding any item on this Agenda will be made available for public inspection at the Administration Counter at Town Hall located at 2955 Woodside Road during normal business hours. To assure a quorum is met; members should contact Marilyn Dyer at Town Hall to say if they are attending or not (851-6790) or mdyer@woodsidetown.org