WOODSIDE TRAILS COMMITTEE  
Thursday, February 8, 2018

FINAL MINUTES

CALL TO ORDER
Eldona Hamel, Chair called the meeting to order at approximately 3:06 pm.

ROLL CALL
Present were Eldona Hamel, Elizabeth Caselton, Maggie Mah, Anne Van Camp, Kim Hansen, Rick DeBenedetti, Holly Nash
Absent:  Don Pugh, Sarah Rivers, Cathy Brisbin,
Also present:  
Sean Rose, Town Engineer and Cindy Safe, Town Financial Administrator.
and Mr. Taini, resident on Bardet Road.

APPROVAL, MINUTES for January 11, 2018  Correction on Page 3 regarding discussion of slippery driveways: not Marva Oaks, correction made to Raymundo Drive. Elizabeth made the motion to approve with this correction, Anne seconded. Approved.

PUBLIC COMMUNICATION
Persons wishing to address the Committee on any matter not on the posted agenda are invited to do so, Please note, however, that the committee is not able to undertake expended discussion or to act on non-agenda items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. As a courtesy to others, the communications should be kept to a three-minute limit.

Mr. Gaini Said he sees a lot of riders and hikers on the trails by his home, but he personally doesn’t ride. He was in attendance today because he has an interest in the activities of our committee and the trail system.

OLD BUSINESS

1. Review of Monthly Financial Report:  Cindy presented the latest Financial Report. The annual budget at $81,459, and we have $46,660 in funds yet to spend. She explained the Fiduciary Fund held by the Town for strictly Trails Capital projects comes from donations. The Town received some small donations at the end of the year in addition to the regular Barn license fees collected. Most donations are usually not more than $1000. Generally about 5 donations a year are common. This donation fund balance is currently at $52,286. Kevin Bryant, Town Manager writes thank you letters to all the donors.

Eldona brought up the recent project in the Equestrian trails and Water Crossings CIP budget “Prinisco Goldflow Pipes (connection from Central trail to Howard Boone trail) to say it was a “nice job” done on that project.

2. Continued Review of trails project list and budget.

#1137 Marva Oaks:  Kim Hansen created a letter describing the need for the trail (for safety reasons) along Marva Oaks which she is circulating for signatures/approvals to present to the Town Council. Sean said a meeting will be held with the 2 property owners on east side and the owner on the west side of the street for discussion of the project, and he suggested committee members attend this meeting next Tuesday. Discussion will involve the street parking issue, which requires the Council’s action for any restricted parking there. If an agreement or resolution with the property owners for this trail being built results from this meeting, then Council will be informed to put it on the agenda and the Council could then pass a “no parking” zone on this public street to accommodate the trail. Holly and Kim agreed to attend the Marva Oaks meeting held before the Council Meeting.
#199 Bechtelstein Property on Center Trail is not a "Town Trail" It was suggested we remove this item from the project list as it is not appropriate for our committee. Committee approved removal.

#1144 Whiskey Hill to Manzanita Trail: Sean will continue working on the project of a creek crossing trail, rather than a bridge crossing.

Maggie brought up a discussion of the recent survey (Survey Monkey) sent to residents by the Town to get public feedback on how money could be spent that was collected by the Town from a property owner who was fined for illegally cutting down trees. Rick suggested spending money on speed control on Sand Hill Road approaching Manzanita Way trail, with the Town spending half and the county spending half of the cost estimated to run around $75K. No action from the committee on this.

Sean was requested to take project items 7016 and 5114 off the list, as those are completed.

#201 Sean discussed the easement which may exist on Roberta Road (a private road) for equestrian use. Sean agreed to do some investigation on this. The property owners on the private road would have to be in agreement to build a trail and it was suggested the Woodside Community Foundation could fund a new trail.

**Action item:** Sean to report back to the Committee with the easement documents he finds.

**Maintenance:**

Kim (in response to a request from Fay Brophy) brought up a maintenance item on the La Cuesta trail.

**Action item:** Kim will write up the maintenance/service request after Kim and Maggie look at the trail to see what needs to be done.

3. **Awards:**

Maggie reported she will have the Trail Legacy award created for the recipient to resemble the plaque in Town Hall. She met with Krefeld Awards in Redwood City. She presented her mock-up of a 9 x 12 Walnut plaque with Town Logo and image of an English horse and rider, black and gold lettering, etc. It will include the Name of the recipient, year of the award and a description of the honoree. It will be ready in about 1 1/2 weeks at a cost of $150. This will be added to the awards handbook.

4. **Annual Tea and Cookies appreciation reception for Town Crew.**

It is scheduled for our April meeting. The committee will finalize plans at our next meeting in March.

5. **Equestrian Heritage Committee meeting report:** Anne reported that their handbook still in progress and is not yet finished.

6. **Circulation Committee report:** Maggie volunteered to attend their next meeting and report back to the Committee.

**No New Business**

Meeting adjourned at 4:05 pm

Minutes respectfully submitted by Elizabeth Caselton (signed by Elizabeth 3/8/2018)