TOWN OF WOODSIDE
WOODSIDE TRAILS COMMITTEE
Thursday, January 11, 2018
3:00 P.M.

FINAL TRAILS MINUTES

CALL TO ORDER
CHAIR: Eldona Hamel called the meeting to order at 3:00 pm

ROLL CALL
Present: Rick DeBenedetti, Kim Hansen, Maggie Mah, Don Pugh, Anne Van Camp.

Absent: Catherine Quist Brisbin, Elizabeth Caselton Kurt Frieden, Holly Nash, Sarah Rivers

Also, present: Sean Rose

PUBLIC COMMUNICATION
(Persons wishing to address the Committee on any matter not on the posted agenda are invited to do so. Please note, however, that the committee is not able to undertake extended discussion or to act on non-agenda items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. As a courtesy to others, the communications should be kept to a three-minute limit.)

Don Pugh presented a “public communication” about the repair of Alambique Trail in Wunderlich park. Don is working with the County of San Mateo to complete the safer switch back horse trail. The estimate for the repair is $25K. Don is wondering if WHOA will be contributing to this expense ($10K). Fawni Hill is aware of the repair. Anne Van Camp will follow up with WHOA Steering Committee.
Don also mentioned that the contractor who does the trails work will be in town in the month of May and suggested for the Town of Woodside to take advantage of their presence for other projects if needed.

October and November 2017 minutes:

November 9, 2017 minutes were reviewed, and minor corrections were made. Don Pugh moved to approve, Maggie Mah seconded, all approved unanimously.

October 12, 2017 minutes were reviewed, and minor corrections were made. Don Pugh moved to approve, Kim Hansen seconded, all approved unanimously.

OLD BUSINESS

1) Review of monthly financial report

Sean Rose presented the financial report as Cindy Safe was not present.

Maintenance of trails is on budget; capital expense spent $15K on Greer Road update and repair. Huddart trail (park towards Raymundo) was repaired prior to the DOTH in October 2017 - $6K. Boone trail: new drainage pipes were installed, took out wooden bridge structure.
$20,000 is expended at this time, need to identify new trails project and Sean can possibly request the Town Manager to add $ to the budget. Current budget goes through June 30th, 2018. $8000 was spent on BATS for WHOA Day of the Horse 2017. Extra hours for the Town Staff, Caltrans approved road closure required additional signage to alert for the detour. WHOA may need to contribute to the cost. Manzanita trail was updated by Town personnel and looks fantastic. THANK YOU!! If additional projects need to be completed this budget year, Sean will review the cost and availability of the Town staff and work with Town Manager.

2) Continued Review of Trails Project List and Budget. Recommend action and funds for new trails projects selected by the Committee will be discussed. Sean presented the Trails Project List but realized an older version was used; some of the content needs to be updated. Sean is looking to receive our input in prioritizing projects.

# 1137 Marva Oaks
Trails committee was going to write a letter; Kim Hansen provided an update. Kim spoke to riders on the road and is drafting a letter now and has additional equestrian supporters who will sign the letter. Sean suggests a public petition draft should describe the issue and provide a list with names and addresses of petitioners. Kim is working on a letter to present to Trails Committee and to Town Manager/Town Council. McNabbs have an issue with the parking along the road as that property does not have a “No Parking” sign. Raymundo had “No Parking” signs added due to accessibility issues for emergency vehicles. Marva Oaks currently has a couple illegal “No Parking” signs that need official authorization. The Town will review and vote on putting legal “No Parking” signs on Marva Oaks.

Don Pugh suggests that horse trailer parking be allowed as most residents with horses have only steep, slippery driveways. Horse trailer parking is currently not allowed legally for the same reason that emergency vehicles would not be able to pass. A legal curb cut out for trailers should be clearly designated and show limited parking hours to provide an option to the local horse owners to use for loading and unloading.

Discussion lead to Don Pugh making a motion to provide clearly designated short term (limited posted time frame) horse trailer parking on Marva Oaks for loading and unloading only. Kim Hansen seconded the motion, other attendees voted yes, Rick Debenedetti abstained.

Discussion of equestrian trail on Marva Oaks to be linked to the parking improvements. Petition by Kim will address the trail request. Mixing the two issues might delay the parking issue. Sean has not previously seen an equestrian community supported petition to request the trail on Marva Oaks and thinks the Council will prioritize addressing the parking/trailer parking issue.

Sean does not make any recommendation to the Trails Committee but seems to think that language such as “Trails Committee recommends to the Town Council that the parking issue is not to be approved at this time; but would approve of such action at the time a horse trail on Marva Oaks is addressed.” could present our Committee’s views to the Council.
**Don Pugh made the motion** for the Trails Committee to recommend that horse trail improvements be included in the update on the improvements on Marva Oaks. Kim Hansen seconded, and attendees voted yes, Rick Debenedetti abstained.

#1144 Whiskey Hill – Manzanita
Sean has visited Thornwood creek crossing and will be gathering more specifics on the project completion and cost.

Vintage Court and Greer Road projects are completed and can be taken off the list.

Maintenance:
Fox Hollow trail along the road is washed out. Anne Van Camp will resend email to Sean with pictures of the problem areas.

199 is listed as “Schwab Property” and this is incorrect; changed to delete name.

Olive Hill tree trunk sections along the road; Maggie Mah asked if additional tree sections will be places all the way to the bridge as soon as they become available. Property owners’ driveway will not be blocked.

Slippery driveways were completed by Town Staff.

Kim presented some addresses on Raymundo Drive for additional slippery driveways corrections by means of maintenance request in October 2017. Kim will re-send the information.

#358 Albion & where trail crosses the actual road.
Slippery driveway crossing to be addressed on Albion.

Don presented a picture of scoured concrete for slippery driveways as good example for future use in Woodside.

Mountain Wood Lane: storm drain damaged and leaves a big gap (will be included in the pictures to Sean). Mountain Wood Court also washed out.

3) **Review/update of possible Barkley Fields trail – 280 tunnel.**

State of California property and property owners do not want a trail. Request for a possible public trail was denied; no recreational use is allowed and would be considered “trespassing”.

4) **Review/update of possible bridge between Manzanita and Whisky Hill**

Already discussed in project list.
Creek Crossings and Marva Oaks trail should be the current priorities on the Project List. Emerald Hills was brought up as a possible project to be completed soon. Maintenance issues are addressed as they come up and do not need to be prioritized.

Don Pugh mentioned that out of date writing in mission and charter for Trails Committee needs to be updated. Don will work on a write up for edits.

5) Reviews of awards handbook guidelines documents

There was no awards presentation at the Town Council. Trails Appreciation and Awards rules were presented to Kevin Bryant and are approved; timing for award can be on any Town Council Meeting. Kevin recommended a process for the “memorial trail” dedication. Trail Legacy – Plaque in Town Hall has recipients’ names on it; in addition, there is a plaque presented to the recipient and there is not an example available. Kevin recommended to come up with new design and Dora suggested some vendors to work with. Design can be approved by the Trails Committee. When physical awards are ready, we will schedule the awards presentation at a Town Council Meeting. Recipient has not been notified at this time.

6) Review of Trails Committee Calendar (copy attached to January 2018 minutes)

Don Pugh presented the various events on the calendar

7) Update on Best Practices Manual for Construction in Woodside

8) Trails Committee liaison to Equestrian Heritage Committee – no update

9) Trails Committee Liaison to Circulation Committee – no update

NEW BUSINESS N/A

Meeting adjourned at 4:56 pm

X
Anne Van Camp

Respectfully submitted: Anne Van Camp