ROLL CALL

CALL FOR CHANGES TO THE AGENDA
Update from Planning Department staff regarding any changes and/or clarification of any of the agenda items. Items may be removed from the agenda or placed in another order. No items may be added to the agenda.

PUBLIC COMMUNICATIONS
Persons wishing to address the Board on any appropriate subjects are invited to do so. Please note, however, that the Board is not able to undertake extended discussion or to act on non-agenda items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. As a courtesy to others, the communication should be kept to a three-minute limit.

CONSENT AGENDA ITEMS:

1. MG Family Trust ASRB2019-0019
   2160 Greenways Drive Planner: Sarah Filipe, Associate Planner
   Continued presentation and consideration of a proposal, requiring Conceptual Design Review, to construct a new two-story main residence with an attached garage, an accessory dwelling unit (ADU), a swimming pool, vehicular gate, fencing, retaining walls, and other site improvements.
   This item was continued from the November 18, 2019, ASRB meeting to allow the applicant the opportunity to erect story poles for the benefit of neighbors; and be placed on a future ASRB Consent Agenda, with the intent of proceeding to staff for Formal Design Review.

2. Ti Chang ASRB2019-0025
   45 Mission Trail Road Planner: Sage Schaan, Principal Planner
   Continued presentation and consideration of a proposal, requiring Conceptual Design Review, to demolish a portion of an existing, non-conforming (within required setbacks) single-family residence (up to a complete demolition), Accessory Dwelling Unit (ADU), detached garage and pool; construct a new main residence, pool and other site improvements; and convert the remaining portion of the existing main residence to an ADU.
   This item was continued from the November 4, 2019, ASRB meeting to allow the applicant the opportunity to erect story poles for the benefit of neighbors; to make project revisions to respond to ASRB’s recommendations; and, be placed on a future ASRB Consent Agenda, with the intent of proceeding to staff for Formal Design Review.

AGENDA ITEMS:

3. Yan Jian ASRB2019-0030
   2155 Greenways Drive Planner: Joseph Balatbat, Assistant Planner
   Presentation and consideration of a proposal, requiring Conceptual Design Review, to construct a new single-story main residence with a basement that includes a garage, a detached accessory dwelling unit (ADU), fencing, and
other site improvements on a vacant lot. The previous Formal Design Review ASRB2019-0006, expired on November 25, 2019.

REPORTS
November 2019 Director’s Report

ASRB MEMBERS’ COMMUNICATIONS

APPEALS
The Architectural and Site Review Board is an advisory body that makes recommendations on projects to either the Planning Director or the Planning Commission. The Planning Director usually makes a decision on a project based upon the recommendations of the ASRB and makes such a decision within two to three days of the ASRB meeting. Any decision by the Planning Director may be appealed to the Planning Commission, and any decision by the Planning Commission may be appealed to the Town Council. Appeals with the accompanying fee must be received at Town Hall within 10 calendar days of a decision. For more information on Appeals, please refer to Section 153.970 of the Woodside Municipal Code.

ADJOURNMENT

The Town of Woodside meeting facility is wheel-chair accessible. In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-6790. Notification in advance of the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

Please note that pursuant to the State of California’s Open Meeting Rules, this meeting is being audio-recorded.

ANY WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE ARCHITECTURAL AND SITE REVIEW BOARD REGARDING ANY ITEM ON THIS AGENDA WILL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE ADMINISTRATION COUNTER AT TOWN HALL LOCATED AT 2955 WOODSIDE ROAD DURING NORMAL BUSINESS HOURS.