

3. Annual Road Program Report.
4. Acceptance of 2007-08 Audited Basic Financial Statements, Proposition 111 Appropriations Limit Review, and Town Manager's Report on the Town's 2007-08 Financial Self Assessment.
5. Resolution Consenting to the Annexation of Land to the Fair Oaks Sewer Maintenance District for 265 Laning Drive (APN 073-022-250). Resolution No. 2008 - 6725
6. Consideration of a Proposal to Remove a Redwood Tree Near the Intersection of Portola and Phillip Roads.

Councilmember Gordon moved approval of the Consent Calendar as presented, specifying the recommendation to continue Item 6 to a future meeting.

Motion seconded by Councilmember Romines and carried by roll call vote:

AYES: Councilmember Boynton, Burow, Gordon, Hodges, Romines, Mayor Mason
 NOES: None
 ABSENT: Councilmember Tanner

NEW BUSINESS

7. Consideration and Approval of Proposed General Plan Review and Update Process.

Ms. George explained the approach to the General Plan Review and Update Process proposed by the Interim Planning Director, Irwin Kaplan. She noted that the aggressive plan of attack calls for weekly meetings by the Council's advisory task force, noting the eight month estimate to complete the public participation and review. She continued that, in addition, six months to a year would be added to the process for environmental work and technical studies. Ms. George pointed out staff's suggestion that the task force be comprised of 25 to 30 members, including appointment of two members from each of the advisory committees (except the Planning Commission) and recruitment of members of the general public, including representation from the business community, commercial property owners, Woodside Elementary School and other special groups. Ms. George requested that the Council consider the proposed approach, committee format and timing for action.

Ms. George noted the presence of staff members, Deborah Mallison and Michele Gibson.

Mr. Kaplan explained that the current General Plan would be used as the launch pad to review policies for relevance and implementation. He stated that the adoption of the General Plan is the first step in the process, noting the importance of implementation and establishing priorities to make the General Plan a meaningful document.

The Council noted that the proposal was excellent. The Council expressed concern with the feasibility of finding candidates to meet consistently on a weekly schedule and reiterated the importance of having representation from different Town contingencies. The Council discussed quorum requirements, providing an opportunity for initial public input and Council direction to the task force at the front end of the process, the importance of the Council being actively involved but not controlling of the process, posting the draft reports on the Town's web site with the ability for citizens to comment, setting priorities for ordinance changes to be in compliance with the revised General Plan, and considering a Specific Plan for the Old La Honda Road area.

Ms. George advised that, at the end of the 27 week period, the work of the task force would be completed. She noted that potential impacts of the proposed changes could not be explained until after the draft is complete, but added that, in terms of the technical studies, staff will identify and start

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work on the technical needs as the task force goes through each of the elements in order to move the draft forward for Planning Commission review. Ms. George confirmed that the task force meetings would be advertised with an expanded version of the Town's postcard and that a separate section of the Town's web site would be created to post information.

Mr. Kaplan discussed the California Environmental Quality Act (CEQA) process, noting that each aspect of the document would be evaluated for significant impacts and that mitigation measures to reduce impacts to "insignificant" would be determined. He opined that, since the document had not been updated since 1988, the entire draft would be reviewed for CEQA.

Ms. George confirmed that staff would bring specific details to the Council in January regarding appointment of the task force members. She advised that a Specific Plan for the Old La Honda Road Area would not be combined with the General Plan review, but would be handled by a separate task force and urged delaying the specific plan until after completion of the General Plan process.

Anne Kasten, Eleanor Drive, urged the Council to hire an independent facilitator comfortable with the process and with the ability to be dispassionate. She stressed the importance of obtaining input from the community and keeping residents current so that the project does not get detoured by conjecture, misinformation and distortion. Ms. Kasten expressed the need to integrate the commercial business district into the process because she was troubled by the fact that fewer and fewer businesses from Whiskey Hill Road to Mountain Home Road provide service to the community.

The Council noted that this concern was expressed during the Town Center Plan process and emphasized the importance of retail businesses that serve the residents of Woodside.

The Council noted that the General Plan has stood in good stead over the course of 20 years and that considerable time and energy went into the development of the current General Plan. The Council proposed that input be invited about new policies and new ideas that are not currently represented, e.g., sustainability, green technology, conservation or fire safety, and agreed that the Council would provide direction to the task force; that the initial meetings of the task force would consist of a discussion of the Town's core values and the vision for the Town, noting the possibility of involving new residents to the Town.

Ms. George confirmed that she had obtained sufficient direction from the Council's discussion to continue with the process.

8. **Resolution: (1) Authorizing the Town Engineer to Develop Plans and Specifications for the Roof-mounted Installation of Solar Collectors on the Town Hall Roof and the Reroofing of the Involved Portion of the Roof and (2) Authorizing the Town Manager to Advertise for Public Bids and Award the Contract for the Project to the Lowest Responsive Bidder, at a Cost not to Exceed \$120,000, Plus a Ten Percent Contingency. Resolution No. 2008 - 6726**

Mr. Nagengast acquainted the Council with the background of the project and explained staff's determination to use a roof mounted design. He noted that minor modifications would be required to the roof to attach the solar panels. He explained the State of California incentive and the positive rate of return with the use of the 20 percent system.

Ms. George explained the calculation of rate of return, including hard data on utility usage and an estimate of the increasing costs and the current rate of return on idle cash, the cost of the equipment and installation over a 20 year period.

There was no public comment.