

TOWN OF WOODSIDE - PUBLIC WORKS DEPARTMENT

PAID INTERNSHIP - FALL 2007

CIVIL ENGINEERING

The Public Works Department has an immediate opening for a part-time civil engineering student during the current academic school year, starting fall 2007.

The Town of Woodside is located in the rural foothills west of Redwood City along the I-280 corridor. The intern will be performing a variety of engineering and administrative tasks for the Engineering Department of Public Works, including the following:

- Provide analysis for cost of drainage improvements and sewer operations, review and check public improvement plans submitted by outside companies and other public-works type projects;
- Assist in the development of capital road-improvement projects;
- Evaluate maintenance problems; conduct traffic-flow and bicycle use studies and other special projects as directed by the Town Engineer.

The Public Works Department is looking for a student who is entering at least a junior standing in a Bachelor's degree program in Civil Engineering or other related field. A graduate student would be desirable. Candidates must have excellent communication skills, familiarity with the use of PCs in a Windows-based environment, good analytical skills and excellent writing skills. The hours for the position are flexible in order to accommodate school schedules. Assignments through summer of 2008 are desired.

The pay scale for this internship will range from \$15 to \$20 per hour, depending on education and experience. *There are no employee benefits for this temporary internship position.* A resume should be faxed to: 650.851.2195, or mailed to: Town of Woodside, P.O. Box 620005, Woodside, CA 94062.

APPLY: Immediately. For further information, call 650.851.6790 or view the Town's website at <http://www.woodsidetown.org/employment.html>.

The Town will interview continuously until the position is filled. EOE.